

DOCTORAL STUDENTS ---- GRADUATION TIME LINE

	Submitted When	Submitted By	Student Return to	Return Method	Form	Completed
Request for Approval to Schedule the Doctoral Oral Examination	At least 2 weeks prior to Exam Date	Student	DGP	--	--	
SUBMIT DRAFT TO ADVISOR	At least 2 weeks prior to exam	Student	--	--	--	
SUBMIT DRAFT TO COMMITTEE	At least 2 weeks prior to exam	Student/Advisor	--	--	--	
SUBMIT DRAFT TO GRAD SCHOOL REP	At least 1 week prior to exam	Student/Advisor	--	--	--	
SUBMIT DRAFT & TITLE PAGE - FOR THESIS REVIEW	Within 24 hours of Title page being signed	Student	etd system	--	--	
PDF file # 1. Draft thesis/dissertation						
PDF file # 2. Original signed title page						
Doctoral Dissertation Agreement Form	With Draft	Student	Thesis Editor	drop off/mail	paper	
Publishing Options Form						
Dissertation Submission Form						
Survey of Earned Doctorate--Certificate of Completion	With Draft	Student	Thesis Editor	drop off/mail	paper	
Abstract 350 Words or Less	After Thesis Review	Student	Thesis Editor	email	MS word	
Un-signed Title Page	After Thesis Review	Student	Thesis Editor	email	MS word	
\$60.00 Check or Money Order	After Thesis Review	Student	Thesis Editor	payable to NCSU	--	
Exam Report	within 5 business days of final oral exam	Department	--	--	--	
University Microfilms International Agreement form	time of the dissertation's submission	Student	Thesis Editor	--	--	
Application to Graduate	no later than November 6, 2009	Student	MyPack	drop off/mail	paper	
SUBMIT FINAL ETD FILE	delete the old draft file (draft.pdf) and upload your final file (etd.pdf). After the final file is uploaded, send the required notice to the Graduate School that you have uploaded your final file.	Student	etd system	--	--	