GlaxoSmithKline Foundation Graduate Internship Program
in Public Policy and Public Engagement,
Fall 2008

Institute for Emerging Issues
North Carolina State University
(www.emergingissues.org)

Details for Applicants

The Institute for Emerging Issues (IEI) at N.C. State University invites applications for several positions in the GlaxoSmithKline Foundation Graduate Internship Program for fall 2008. The 16 institutions comprising the University of North Carolina System, the state’s community colleges, and the private universities and colleges of North Carolina represent a vital asset as our state prepares to meet the challenges of the 21st century. They supply our communities with trained graduates and furnish our industries with cutting edge technologies. Yet as the pace of change quickens, and the need for informed, responsive policy-making grows, faculty and graduate students must play a more direct and effective role in informed decision-making. In order to give graduate students the opportunities and resources necessary to become engaged scholars, IEI, through the generosity of the North Carolina GlaxoSmithKline Foundation, has established a program of graduate internships in public policy and public engagement.

Positions

1. **Data Visualization/Interpretation Intern**
   IEI seeks an advanced graduate student (PhD candidate) with experience in the conceptualization and production of digital imagery and an interest in their application to public policy problems. This person will help IEI to creatively “visualize” public policy data in ways that help decision makers and the general public better understand issues and make informed decisions about solutions. This work extends to all of IEI programs of work, in particular an ongoing collaborative project involving growth challenges in North Carolina. The successful applicant must have technical knowledge of mapping technology and software, be able to work with and interpret data, be able to identify policy or real world implications of data, and express those clearly in written form. The position is half time (20 hours per week) in the fall 2008 term with a likely extension through the spring 2009 term. Salary commensurate with experience.

2. **Energy Calculator Intern**
   IEI seeks a graduate student with an interest and coursework in energy and natural resource policy to help complete an online “energy calculator” that explores the linkages between energy choices, environmental outcomes, and economic development opportunities for North Carolina. The intern must have substantial spreadsheet experience, including the use of multiple formulas, as well as experience with presentation software such as Crystal Xcelsius. Proven writing skills are also important.
3. **Archivist Intern**  
IEI seeks a graduate student with an interest in public policy and archives/records management to lead an effort to inventory existing records (physical and digital) related to IEI. This includes the involvement of former Governor James B. Hunt, Jr. (IEI’s board chair) and IEI’s signature event, the Emerging Issues Forum. The successful candidate will also make recommendations regarding the management of existing and future records. Must be a self-starter. This position is half time (20 hours per week) at $16/hour for the fall 2008 term.

4. **Communications/Digital Media Intern**  
IEI seeks a graduate student to develop digital content for the IEI website and provide general communications support including, but not limited to, writing news releases, updating media lists and maintaining media clips. This intern will produce digital video/audio content for IEI’s website and events, including writing copy, filming and editing. The successful applicant must have experience recording and editing digital media, excellent written and oral communication skills, an ability to travel for short periods of time around North Carolina, and be a self-starter. The position is half time (20 hours per week) at $16/hour for the fall 2008 term.

5. **Policy Analyst Intern**  
IEI seeks a graduate student with an interest in issues in state public policy to support the Research and Policy team at IEI across its programs of work, most notably those relating to energy and economic development and a new, multi-year program of work on growth and leadership, to be featured at the annual Emerging Issues Forum in February 2009. This intern will undertake a variety of activities, including research, writing memos, staffing meetings, and various administrative tasks related to IEI policy activities. Excellent written and oral communication skills are a must. The position is half time (20 hours per week) at $16/hour for the fall 2008 term with a possible extension through the spring 2009 term.

*Eligibility and Tenure*

The internship program is open to graduate students at colleges or universities in North Carolina. Because the positions require close and regular coordination with IEI staff, an ability to travel regularly to NCSU is a must. The period of the internship may be extended at the discretion of IEI.

*Applications*

Applicants should send a letter of application, curriculum vitae, writing sample (2-5 pages) and the names of two references, including at least one faculty member with knowledge of the applicant’s academic performance. Applications should be sent to: Dr. Patrick Cronin, Faculty Fellows Program Coordinator, Institute for Emerging Issues, Box 7406, NCSU, Raleigh, NC 27695 or via email to patrick_cronin@ncsu.edu. NC State University is an Equal Opportunity Employer. **Applications will be accepted until the positions have been filled.** All qualified applicants will receive consideration without regard to race, color, religion, sex, national origin, veteran status, or disability.